

Appendix 1. BIO299 data ownership and data sharing policy

I. Data ownership, sharing, management, and usage agreement

- i. Data produced as part of the BIO299 course at BIO, UIB, are produced by one or more student(s) as part of a undergraduate research project (URE), under the guidance of a permanent scientific staff member (Project Leader), or a person that the Project Leader designates.
- ii. The project and data can be partially funded by external research projects or institutions.
- iii. Unless otherwise specified, the raw data and accompanying data documentation belongs to the University of Bergen, and is managed and curated by the Project Leader.
- iv. Students agree to follow the data gathering protocols agreed for each project, and to collect record and report high-quality research data. This includes reporting of any errors or mistakes that may have occurred during the data collection or analyses.
- v. All data, documentation, and code from the projects will be delivered to the Project Leader upon completion of the BIO299 project, as part of the project report.
- vi. All subprojects, data collection, data storage and data usage should be described in the ReadMe file or similar document for the main research project.

II. Authorship rights to reports and downstream publications

- i. All research project participants' authorship rights to reports and downstream publications based fully or in part from the project data are regulated by international research ethics standards (cf. the Vancouver Protocol, and the Norwegian National Research Ethics Committees, <https://www.etikkom.no/en/>).
- ii. Authorship credit should be based on
 - a. substantial contributions to conception and design, acquisition of data, or analysis and interpretation of data;
 - b. drafting the article or revising it critically for important intellectual content; and
 - c. final approval of the version to be published.

Authors should meet conditions a, b, and c. In addition to being accountable for the parts of the work he or she has done, an author should be able to identify which co-authors are responsible for specific other parts of the work. In addition, authors should have confidence in the integrity of the contributions of their co-authors.

- iii. BIO299 Students hold the same rights, and must fulfil the same obligations, to be co-authors of downstream publications based on the data they collect as any other project participant.
- iv. BIO299 encourages an open and inclusive publication practice, where students are invited, encouraged and given support to participate in scientific publications.
- v. No project data can be used, shared or presented outside the projects unless this has been explicitly agreed with the Project Leadership.
- vi. The project leadership also regulates the usage of course data in downstream research publications.

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[date, place]

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[date, place]

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[your name]

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[Project Leaders name]

